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August 8, 2014

TO: Each Supervisor

FROM: *for* Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

Cynthia A. Harding

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
ACCEPT AN AMENDMENT TO ADJUST THE TERM OF AN AWARD
FROM HEALTHY HOUSING SOLUTIONS, INC. FUNDED BY THE
CENTERS FOR DISEASE CONTROL AND PREVENTION**

This is to notify you that I am exercising the delegated authority approved by your Board on December 13, 2011, to accept future subcontracts and/or amendments that are consistent with the requirements of Subcontract No. HHSI-11-S-1006 that adjust the term of the subcontract through November 15, 2016, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept Amendment Number 1 to Subcontract No. HHSI-11-S-1006 issued by Healthy Housing Solutions, Inc. (Solutions) on July 17, 2014, to extend the term through September 26, 2016 for a revised term of August 15, 2011 through September 26, 2016. All other terms and conditions of the award shall remain unchanged and in full force and effect.

Acceptance of this Amendment will allow the Department of Public Health (DPH) to continue implementing the Tobacco Control: Adoption, Health Impact and Cost of Smoke-Free Multi-Unit Housing Policies project funded by the Centers for Disease Control and Prevention (CDC MUH Study), which evaluates exposure to secondhand smoke in multi-unit housing. Initial implementation of the CDC MUH Study was delayed due to the review and approval of the study design by the CDC and other approving authorities. In July 2014, Solutions notified DPH that the CDC was approving a no-cost extension of the study for an additional 25 months.

County Counsel has reviewed and approved the amendment as to use and this delegated authority action.

The Honorable Board of Supervisors
August 8, 2014
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If you have any questions or require additional information, please let me know.

JEF:vv
DA#03067

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors